



heos1911@gmail.com
Registered Charity No: 80279

PRIVACY POLICY SUPPLIERS

HEOS Musical Theatre is committed to protecting your privacy and takes the management of any personal identifiable information very seriously.

This Privacy Policy relates to our use of any personal information we collect from you when you become a Supplier to HEOS Musical Theatre. Suppliers in this context means personal information we may collect when you provide products or services to HEOS Musical Theatre.

The information we collect

The personal information we collect from you consists of basic personal details such as your name, address, company name, bank details, e-mail address, telephone number.

How we use information

We will use your information to invite you to provide services to HEOS Musical Theatre and to pay for your services. This use is in our 'Legitimate Interest' because we will need to contact you when we request your products or services. We will not share your information with other third parties without your consent. Your company may be credited in the relevant show programme.

Security

We have put in place security measures to protect against any unauthorised access or damage to, or disclosure or loss, of your information.

Your rights

Please let us know if your information changes as it is important that the personal information we hold about you is accurate and up to date. We will keep your information indefinitely after you remain an active Supplier to HEOS Musical Theatre. We keep your information because we or you may wish to resume your connection with our Society. However, you can ask us to remove your personal information from our records at any time and we will do so.

You have the right to request a copy of all the personal information we hold about you in a 'Subject Access Request'. To do this, simply email us at memsec@heos.org.uk. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

Changes to this Privacy Policy

We may amend this Privacy Policy from time to time; for example, to keep it up to date or to comply with legal requirements. If there will be any significant changes made to the use of your personal information in a manner different from that stated, we will seek your permission first.

How to contact us

For any questions or concerns relating to this Privacy Policy or our data protection practices, or to make a 'Subject Access Request', please contact us in one of the following ways:

By Phone: 07758 841523

By Email: info@heos.org.uk

Date: 11 May 2018



@HEOS_MT



#heosmusicaltheatre

noda
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